



## Community Pledge

In order to take part in an in-person Community Music School program, families were required to read and agree to this pledge, which was sent via email.

Ensuring the health and safety of the Lawrence Community Music School community and beyond only works when we all do our part, together.

My family and I understand and accept that there are risks inherent in being physically present in a campus community during a global pandemic, but by taking care of others and myself, we can contribute to public health and safety.

### **To do so, my family and I will follow these guidelines:**

- Students should not attend an in-person lesson/rehearsal or enter a Lawrence building while they are experiencing respiratory symptoms such as fever, cough, shortness of breath, sore throat, runny or stuffy nose, body aches, headache, chills, or fatigue. If symptoms are mild, your teacher may be able to provide an online lesson; please contact your teacher as soon as possible if any symptoms are present.
- The Community Music School lobby will remain closed.
  - Students should go directly to and from their teacher's studio and avoid waiting in the lobby.
  - Instruments should be unpacked and packed inside the teacher's studio. Do not leave cases in the lobby.
  - Parents/guardians and siblings must wait outside the building while a student is in a lesson.
  - Online payment is available; alternatively, payments can be deposited in the secure drop-box to the left of the outside door of the Community Music School.
- Students must wash their hands before arriving at the Community Music School and are encouraged to use the restroom at home before a lesson. Hand sanitizer will be available in the lobby.
- Everyone on the Lawrence campus is required to wear a mask. Masks must cover the nose and mouth. There are no exceptions; those uncomfortable with mask-wearing may register for online lessons.
- Students, teachers, and staff must maintain a six-foot distance from others at all times.
- Teachers will schedule time between lessons to sanitize their studios.
- Should a student be exposed to the virus, they should not attend an in-person lesson or rehearsal until a negative test result has been procured. If a student has been exposed to or contracted the virus, the Community Music School office must be notified immediately for contact tracing purposes.
  - Should this occur, all affected students are required to participate in contact tracing.

*If you are unwilling to comply with this pledge, we look forward to welcoming you to the Community Music School building at a time when you will comply or when conditions no longer merit these measures.*



## **Additional Safety Procedures**

In addition to the guidelines outlined in the Community Pledge, the Community Music School has instituted the following safety procedures based upon Lawrence University, CDC, and health department guidelines to preserve the health and safety of our community.

### **Air Filters**

Each studio is fitted with a HEPA air filter, as are the unisex and women's bathrooms in the lower level (no electrical outlet available in the men's bathroom). Upon arrival each day, teachers will turn on the fan and the (internal, safe) UV light and leave the unit running the entire time they are in the studio, including "down" times between students.

### **Cleaning Supplies**

Each studio has been provided a caddy containing cleaning supplies. Teachers will sanitize touched surfaces between students and clean the studio at the end of the day.

### **Masks**

Everyone in the building must wear a mask that covers the nose and mouth. Face shields are not an acceptable substitute for a mask.

### **Lobby**

As previously stated, no one is permitted to wait in the lobby. Teachers are encouraged to text, call, or email their next student when they are ready for them to enter the building; students should be waiting in or near the parking lot and then go directly to their teacher's studio.

### **Studio Protocol**

#### Hand Sanitizing

We strongly recommend that students get into the habit of entering the building, using hand sanitizer from the dispensers in the lobby, and then entering their teacher's studio. This will lessen the risk of contamination on doorknobs and handles.

#### Distancing

Our small studio spaces are not approved for more than two people based on the aerosol load and the six-foot distancing guideline. Therefore, parents/guardians—even of young students—may not sit in on a lesson. Similarly, even though siblings are from the same family "pod," students may not sit in on a lesson that is not their own.

#### Scheduling

Teachers must schedule a break between students. The office keeps a record of all in-person lessons to avoid student overlap and to use in the event of necessary contact tracing.

### **Bathrooms**

Everyone may use the bathrooms, but students are strongly encouraged to use the restroom before arriving at the building. Be sure to practice good handwashing techniques. Piano students should wash their hands at home before arriving to their lesson.